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COMMONWEALTH of VIRGINIA
Department of Taxation

October 4, 2004

RICHARD P [REDACTED]
[REDACTED]
VIRGINIA BEACH, VA [REDACTED]

RE: RICHARD P [REDACTED]
Primary SSN: [REDACTED]
Request for Information on 2000 Virginia Income Tax Return

Dear Taxpayer:

As provided under Section 6103(d) of the Internal Revenue Code, the Internal Revenue Service has notified us that they adjusted your 2000 federal income tax return. In reviewing our files, however, we can find no record of receiving your 2000 Virginia income tax return. To help us resolve your account, please check the statement that applies to you and provide the information requested.

_____ I filed my Virginia income tax return on _____ (date), using social security number _____. I have attached a complete copy of the return (including W-2's and copies of my federal forms and schedules). My correct social security number is _____.

_____ I was not required to file a Virginia income tax return. I have attached an explanation. NOTE: If you did not live in Virginia for any part of the year and received no income from Virginia sources, indicate your state of residence here _____, and attach a copy of the income tax return filed with that state. (Military personnel-attach documentation to verify your home of record.)

_____ I have attached my return (including W-2's, a statement of the final determination of the Internal Revenue Service, and payment for any balance due).

We would appreciate receiving your reply by OCTOBER 31, 2004. If we do not hear from you by that date, we will have no alternative but to issue an assessment for tax, penalty, and interest based on your federal information for 2000.

If you have any questions, please feel free to contact me.

Sincerely,

Ralph D Cantrell, Tax Examiner Sr
Office of Customer Relations
Office Audit Section
PO Box 615
Richmond VA 23218-0615
804 440-2538 Ext 2320



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